

MINUTES OF BOARD MEETINGS

Workshop	4530 Weber Rd., St. Louis, MO 63123	February 13, 2010
Kind of Meeting	Place	Date

1. The workshop of the Board of Education of the Bayless Consolidated School District, St. Louis County, Missouri was held at the Bayless Junior High School Multi-Purpose Room on February 13, 2010. The meeting was called to order by Board Vice-President Jeff Preisack at 8:05 a.m. Maureen Clancy-May, appointed secretary, called the roll.

2. ROLL CALL

Present	Absent
Michael Hickey (by phone)	Brett Cox
Ed Tritschler	
Jeff Preisack	
Bob Tenholder	
Jeff Robinson	
Pamela Kelley	
Maureen Clancy May, Ph.D., Superintendent	

Motion was made by Mr. Preisack, seconded by Mr. Tritschler to excuse the absence of Mr. Cox for the February 13, 2010 meeting.

The vote was Aye 6 and Nay 0. Motion carried.

3. Pledge of Allegiance
4. Approval of Agenda

Motion was made by Mr. Hickey, seconded by Mrs. Kelley to approve the agenda as presented.

The vote was Aye 6 and Nay 0. Motion carried.

5. Board Workshop – Dr. Bill Rebores and Dr. Gary Wright, St. Louis University facilitated workshop.

- Review of the Trend Analysis

Dr. Bill Rebores reviewed the January 9, 2010 board workshop session with an overview of the trend analysis.

- Review and Analysis of the Board Self Assessment

Dr. Gary Wright led board through the review and discussion of the board's self assessment given on January 9, 2010.

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- Review of the S.W.O.T. Analysis

Dr. Bill Rebore reviewed the S.W.O.T. analysis initiated in the first session on January 9, 2010.

- Development of Goals and Objectives for the Board

Possible goal areas:

- Board governance vs. management
- Responsibility to the community
- Responsibility for student achievement
- Board member orientation and training (PD)
- Decision making procedures
- Annual agenda planning

- Superintendent Contract

Dr. Rebore and Dr. Wright shared general information regarding superintendent appraisal, contract and timeline.

5.b. Budget Deficit

6. Executive Session

Motion was made by Mr. Hickey, seconded by Mr. Tenholder to go into Executive Session under 610.021 RSMo. subsection 3 for the purpose of discussing personnel. The vote was:

Mr. Hickey	Yes	Mr. Tenholder	Yes
Mr. Robinson	Yes	Mr. Tritschler	Yes
Mrs. Kelley	Yes	Mr. Preisack	Yes
Mr. Cox	Absent		

The vote was: Aye 6 and Nay 0. Motion carried.

7. Workshop adjourned at 10:22 a.m.

Jeff Preisack
Vice-President

MINUTES OF BOARD MEETINGS

<u>Regular</u>	<u>4530 Weber Rd., St. Louis, MO 63123</u>	<u>February 17, 2010</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Date</u>

- The regular meeting of the Board of Education of the Bayless Consolidated School District, St. Louis County, Missouri was held at the Bayless Junior High School Multi-Purpose Room on February 17, 2010. The meeting was called to order by Board President Brett Cox at 5:33 p.m. Maureen Clancy-May, appointed secretary, called the roll.

- ROLL CALL

Present

Brett Cox

Ed Tritschler

Jeff Preisack

Bob Tenholder

Jeff Robinson

Pamela Kelley

Maureen Clancy May, Ph.D., Superintendent

Steve Brotherton (arrived 6:30 p.m.)

John Stewart (arrived 6:00 p.m.)

Jennifer Wagner (arrived 6:30 p.m.)

Absent

Michael Hickey

Motion was made by Mr. Cox, seconded by Mrs. Kelley to excuse the absence of Mr. Hickey from the February 17, 2010.

The vote was Aye 6 and Nay 0. Motion carried.

- Executive Session

Motion was made by Mr. Preisack, seconded by Mr. Cox to go into Executive Session under 610.021 RSMo., subsection 3 for the purpose of discussing personnel and litigation.

Mr. Preisack Yes

Mr. Tenholder Yes

Mr. Robinson Yes

Mr. Tritschler Yes

Mrs. Kelley Yes

Mr. Hickey Absent

Mr. Cox Yes

The vote was: Aye 6 and Nay 0. Motion carried.

- Mr. Cox, board president called the regular meeting of the Bayless Board of Education to order at 7:03 p.m. Jennifer Wagner, board secretary, was present to take minutes. Steve Brotherton and John Stewart joined meeting.

- Pledge of Allegiance

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6. Approval of Agenda

Motion was made by Mr. Tritschler, seconded by Mrs. Kelley to approve the agenda as presented.

The vote was Aye 6 and Nay 0. Motion carried.

7. Organization/Public Statements

Ms. Paige Habermehl read letter from parent, David Woodard regarding changes to district calendar; elementary teachers invited board to meet with them at 3:30 p.m. on March 3 at elementary staff meeting.

Ms. Gina McCullough, BEA president shared judge's response in favor of BEA to lawsuit between BEA and Bayless School District. She informed board that 74 of 111 staff members belong to BEA and thanked them for listening to her concerns/comments.

8. Consent Agenda

Motion was made by Mr. Preisack, seconded by Mr. Tenholder to modify the consent agenda by removing 8.d. 2010-11 School Calendar to 11.b. and approved the remaining items to include the minutes of the January 20, 2010 regular meeting. Approve payment of checks including accounts payable, payroll, taxes, and VISA purchase card in the amount of \$1,281,149.57. Approve January 2010 financial statements. Approve Board Policies BBE, BBF, BBFA.

The vote was Aye 6 and Nay 0. Motion carried.

9. Communications – Oral Reports

a.) Good News Report – Board reviewed written report.

b.) High School STUCO Report – Sarah Reeves, STUCO President, reported that the Polar Bear Plunge has 6 students participating on February 27 and that they have raised \$500 for Special Olympics; it's Spirit Week at the high school; Blood Drive is March 31; high school play, The Wedding Singer, is March 11-14; various high school conventions and competitions; graduation location is still be decided.

c.) SSD Report – next meeting March 8, 2010

d.) VICC Report – Board reviewed written report.

e.) School Resource Officer – Officer Gwen Lindley provided an overview of the St. Louis County Police Department's School Resource Officer Program. Questions and answers ensued.

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- f.) District Long-Range Conceptual Drawings – Mr. Stewart asked for board’s direction. Board moved this agenda item to 11.c.
- g.) CSD Legislative Breakfast – Mr. Cox, Mrs. Kelley and Mr. Robinson will be attending along with Dr. Clancy-May and Mr. Stewart.
- h.) April Board Meeting date change – After discussion the board decided to change the date for the April board meeting from Wednesday, April 21 to Monday, April 19, 2010 to meet time frame to certify board director election results.
- i.) Board Liaison Role – Board member, Pamela Kelley reviewed the first draft of the board of education role of school liaison. After discussion, Mrs. Kelley will revise and bring back next month. \
- j.) Superintendent’s Report – Dr. Clancy-May introduced the two board candidates, Kevin Rose and Mirela Celaj who were in the audience. B.E.S.T. will host a Meet the Candidate Forum on March 16 at 7 p.m. Dr. Clancy-May requested the board to consider adding Community Advisory Committee reports to Board Meeting Agenda to give quarterly reports and have board members who are members of these committees serve as co-chairs and presenters of reports.
- k.) Board at Work – Mr. Tenholder – board workshops; Mr. Preisack – board workshops, Talent Show rehearsals and show; Mr. Robinson – board workshops, 1st Annual Bayless Recycling Day, chaperone 6th grade dance; Mr. Cox – board workshops, Winter CSD Regional Conference, Affton Chamber of Commerce dinner; Mr. Tritschler – meeting with Jr. High staff as board liaison, tour of Jr. High, Student Achievement Committee meeting, ACC dinner; Mrs. Kelley – board workshops, Winter CSD Regional Conference, Project Graduation and basketball games.
10. Communication - Program Evaluations – the following program evaluation was presented to the Board.
- a.) Guidance and Counseling
11. Items for Action
- a.) Consider approval of 2009-10 budget adjustments – Mr. Stewart summarized the budget adjustments.
- Motion was made by Mr. Cox, seconded by Mr. Tenholder to approve the 2009-10 budget adjustments.
- The vote was Aye 6 and Nay 0. Motion carried.

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- b.) Consider approval of 2010-11 school calendar – Board will take Mr. Woodard’s suggestions for professional development days in consideration when discussion of the 2011-12 calendar takes place.

Motion was made by Mr. Preisack, seconded by Mr. Cox to approve the 2010-11 calendar as presented.

The vote was Aye 6 and Nay 0. Motion carried.

- c.) Consider approval of district long-range conceptual drawings –Approval of these conceptual drawings will allow district to begin moving forward to inform public of the future vision for the district. Review of the district’s long-range plans will be added to the annual agenda for a review in November and May each year.. Board asked Administration to bring Proposition O projects list prioritized by safety items to next board meeting for review.

Motion was made by Mr. Cox, seconded by Mr. Preisack to approve the conceptual drawings as part of the long-range plans for the district.

The vote was Aye 6 and Nay 0. Motion carried.

12. Communications – Board Policies

- a.) Board Policy BCA – Board Organizational Meeting – reviewed - some modifications
- b.) Board Policy BCB – Board Officers – reviewed - as presented
- c.) Board Policy BCC – Appointed Board Officials – reviewed - some modifications
- d.) Board Policy BCCA – MSBA Delegate and Alternate – reviewed - some modifications
- e.) Board Policy BCE – Board Committees/Advisory Committees to the Board – reviewed - as presented
- f.) Board Policy GCPC – Retirement of Professional Staff Members – reviewed - as presented
- g.) Board Policy GBM-1 – Professional Staff Complaints and Grievances - hold
- h.) Board Policy GBM-2 – Support Staff Complaints and Grievances - hold
- i.) Board Procedure GMB-1AP – Professional Staff Complaints and Grievances - hold
- j.) Board Procedure GMB-2AP - Support Staff Complaints and Grievances – hold

Discussion regarding consistent wording of policies BCA and BCC in regard to elected vs. appointed officials. Mr. Cox to contact MSBA for clarification.

Board Policies BCA, BCB, BCC, BCCA, BCE, GCPC will be placed on consent agenda next month for approval.

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Board Homework – board informed that district has just received from MSBA the 2010A policy/procedure updates. Board will begin review of these policies next month possibly postponing continuation of Section B.

FOLLOW-UP ITEMS

- A School Resource Officer Program Evaluation will be added to the annual agenda.
 - Notification of change in April meeting date will be announced in the upcoming issue of the Courier Lite and district website.
 - Board Liaison Role procedures will be shared with staff and become part of staff's beginning of school year information.
 - Various Advisory Committees Quarterly Reports will be added to monthly agenda.
 - District's Long-Range Plan will be added to annual agenda in May and November.
 - Mr. Cox to follow-up on board policies BCA and BCC.
 - The day of week selected for professional development will be reviewed when planning future calendars
 - Prioritized list of remaining Prop O safety items will compiled
 - MSBA 2010A policy/procedure updates will be reviewed by administration and determined which to address at next and future meetings
13. The Board of Education completed all items in Executive Session prior to start of the regular meeting therefore, the meeting was adjourned at 8:31 p.m.

Jennifer Wagner
Secretary

Brett Cox
President

MINUTES OF BOARD MEETINGS

Workshop	4530 Weber Rd., St. Louis, MO 63123	February 23, 2010
Kind of Meeting	Place	Date

1. The workshop of the Board of Education of the Bayless Consolidated School District, St. Louis County, Missouri was held at the Bayless Junior High School Multi-Purpose Room on February 23, 2010. The meeting was called to order by Board President Brett Cox at 5:36 p.m. Maureen Clancy-May, appointed secretary, called the roll.

2. ROLL CALL

Present

Michael Hickey (by phone)

Brett Cox

Ed Tritschler

Jeff Preisack

Bob Tenholder

Jeff Robinson

Absent

Pamela Kelley (arrived 6:42 p.m.)

Maureen Clancy May, Ph.D., Superintendent

John Stewart

Motion was made by Mr. Robinson, seconded by Mr. Tritschler to excuse the absence of Mrs. Kelley for the February 23, 2010 workshop.

The vote was Aye 6 and Nay 0. Motion carried.

3. Pledge of Allegiance
4. Approval of Agenda

Motion was made by Mr. Tenholder, seconded by Mr. Robinson to approve the agenda as presented.

The vote was Aye 6 and Nay 0. Motion carried.

5. Board Workshop – Budget 2010-2011

- a.) Dr. Clancy-May made opening remarks regarding the goal/objective for this workshop and process that will be used for discussion. The goal/objective is:

- 1.) to develop an extensive list of possible items/areas to consider for budget reductions

- 2.) consider and develop consensus around non-negotiables.

Throughout the process the board will identify areas for additional research/data to be gathered and brought to the next workshop. As per the board directive the district will have a balanced budget for fiscal year 2011. In order to achieve this target, the district will need to reduce expenditures by approximately \$577,000.

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Chief Financial Officer, John Stewart provided descriptions of all items listed on the budget considerations spreadsheet. Board provided additional input regarding additional data needed for next time and additional items to be considered for additional cost savings.

Pamela Kelley arrived at 6:42 p.m.

Next board workshop to continue 2010-2011 budget balancing process/discussion will be Monday, March 15, 2010 at 5:30 p.m.

7. Workshop adjourned at 7:25 p.m.

Brett Cox
President